



SprachHaus

Sechtemer Str. 8
50968 Köln
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www.sprachhaus.com
info@sprachhaus.com

REGISTRATION FORM

Last Name, First Name:

Address (Street, Zip Code, City):

Date of Birth: Nationality:

Telephone: Email:

Native Language: Other Languages:

Payment: Cash

Money Transfer: SprachHaus • Postbank Köln • BLZ 370 100 50 • Kto.347 612 504



Course / Level: **Date/s:**

Placement Test Date: Test name: Scores:

Hours per week : 2, 3, 4, 6, 8, 12, 16, 20,

Individual 2 Pts 3- 5 Pts 6 - 9 Pts from 10 Pts

Reduction: none student unemployed

Course Fee: € (..... days à €)

Registration Fee: 12 €, none

Participation certificate 5 € Graded certificate 25 €

Book: Price: **TOTAL**

Special agreements/individual goals:

Intern! Payment made

Participant registered

General Terms and Conditions

The participation fee as well as an one-off registration fee of 12 Euros is to be paid directly upon submitting this registration form, or, at the latest, at the beginning of the course. Course registration is first guaranteed when payment is received. This course registration form requires participants to pay the course fees. Payment can be arranged in installments. Course participants are not entitled to reimbursement for lessons that they do not attend. The course fee is to be paid in cash or by money transfer to the above mentioned SprachHaus account. For international money transfers please include the following: The IBAN DE44370100500347612504, the BIC is PBNKDEFF and the address of the Postbank Köln is Edmund-Rumpler-Str. 3, 51222 Köln.

If the number of participants is not reached, the respective course can be integrated into another course, or the course units can be shortened or cancelled. If the course is cancelled, the relevant proportion of the course fee will be reimbursed. You are required to cancel individual lessons 48 hours in advance; otherwise, you will be charged for the number of lessons listed in the contract. A lesson lasts 45 minutes.

Withdrawal from the contract is only possible in writing and is only effective with our written confirmation. For withdrawal 6 weeks before the beginning of the course, you must pay a processing fee of 20 euros (or 50 euros for registration from abroad). For withdrawal 3 weeks before the beginning of the course, you must pay 50% of the course fees, and 100% of the price for withdrawal less than 3 weeks before the beginning of the course. Complaints are to be made in writing to SprachHaus and will be discussed by our team. Our written response will follow within 4 weeks.

The school is not responsible for property left in the coat room or for the loss of private belongings in other rooms of the building. Leisure activities are carried out at your own risk. Course participants are also responsible for any damaged items or accidents that occur during lessons.



..... Date and signature